



Job Title: Change maker for the Youth Involvement Project (YIP)

Responsible to: Bay of Plenty Regional Council – Community Engagement Advisor

Purpose

The Youth Involvement Project (YIP) group is to be the voice of rangatahi, specifically in shaping how Toi Moana Bay of Plenty Regional Council listens and incorporates young people's perspective and whakaaro (opinion) moving forward.

Specifically, members of the YIP group will provide advice to staff to assist with

- the development of a **youth engagement plan** to provide longer term strategic guidance for Bay of Plenty Regional Council in March 2022
- the delivery of a Hackathon problem solving event in May 2022 focused on a Climate Change related topic
- Help identify meaningful work experience opportunities for young people within Bay of Plenty Regional Council

Eligibility

To apply for the Bay of Plenty Regional Council Youth Involvement Project, you will need to be:

- 16-25 years old as of 1 August 2021
- Live in the Bay of Plenty region
- Committed to regular participation in discussions on fostering a healthy environment, freshwater for life, safe and resilient communities and a vibrant region up to 30 June 2022.

Key Responsibilities:

- 1. Attend regular meetings on agreed times and days that suit the majority of the group**
It is your responsibility to attend monthly meetings on a day and time that suit the majority. Where appropriate some meetings will be face to face and others online. Assistance will be available for travel and accessing online meetings as needed
- 2. Participate in Youth noho Marae**
Throughout the year the organisation will hold two overnight noho marae events within the Bay of Plenty for the Youth Involvement Project. You must be available to attend both Noho Marae. The noho will run for two days over the weekend. Venues and location to be confirmed but proposed dates are:
 - **16 & 17 October 2021**
 - **29 & 30 January 2022**
- 3. Representing the Youth Voice in our region**
As a member of the Bay of Plenty Regional Council Youth Involvement Project you will be expected to search out and share the perspectives and views of local young people. Young people should be able to raise issues or share their whakaaro with you on a particular kaupapa that you can then bring forward to meetings.

4. *Youth group meeting expectations*

During youth council meetings you are asked to listen to others' ideas with an open mind and contribute to discussions. It is expected that before meetings you read the agenda and previous meeting minutes. Appropriate language should be used and you are expected to keep on topic when addressing the meeting.

5. *Support a positive inclusive team environment*

Bay of Plenty Regional Council would like to encourage young people from a wide range of experiences and backgrounds to participate in this group. Council is committed to creating a positive working environment free from harassment, bullying and discrimination. As a member of the group it is expected that you would adhere to these principles. If travel is a barrier for group members, assistance will be available for travel and accessing online meetings as needed.

6. *Being a positive role model in the community*

As part of your role you will on occasion be asked to act as an ambassador for Bay of Plenty Regional Council. Therefore your actions and words in this capacity should be based on being a positive role model for youth and having a can-do attitude.

7. *Media expectations*

If you are referring to yourself as a Bay of Plenty Regional Council Youth Involvement Project member or discussing the Council or the group with any form of media, Facebook, emails, newsletters, it is necessary to have it agreed by the Community Engagement Advisor prior to release. It is important that you uphold the reputation of the Bay of Plenty Regional Council.

8. *Additional roles*

The YIP Group will be encouraged to elect a chair at the first Noho Marae. The responsibilities of the chair will be:

- Work with the Community Engagement Advisor on meeting agendas, and the programme for the second Noho Marae
- To chair the monthly group meetings
- Provide leadership
- To represent the group as required such as meeting with councilors or acting as a spokesperson

Meeting Fees

Members of the Youth Involvement Project group are committing time to be prepared and participate in these meeting and Noho, and this will be recognised through the payment of honoraria.

Youth members can expect to receive the following honorarium;

- \$100 for each monthly meetings of approximately 2 hours
- \$200 for each of the two noho Marae events they attend in full.
- If a member is holding an extra role such as a chair they will be paid \$50 in addition to their meeting fee for the additional responsibility.